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Introduction to Excel Part 1

Written and Presented by
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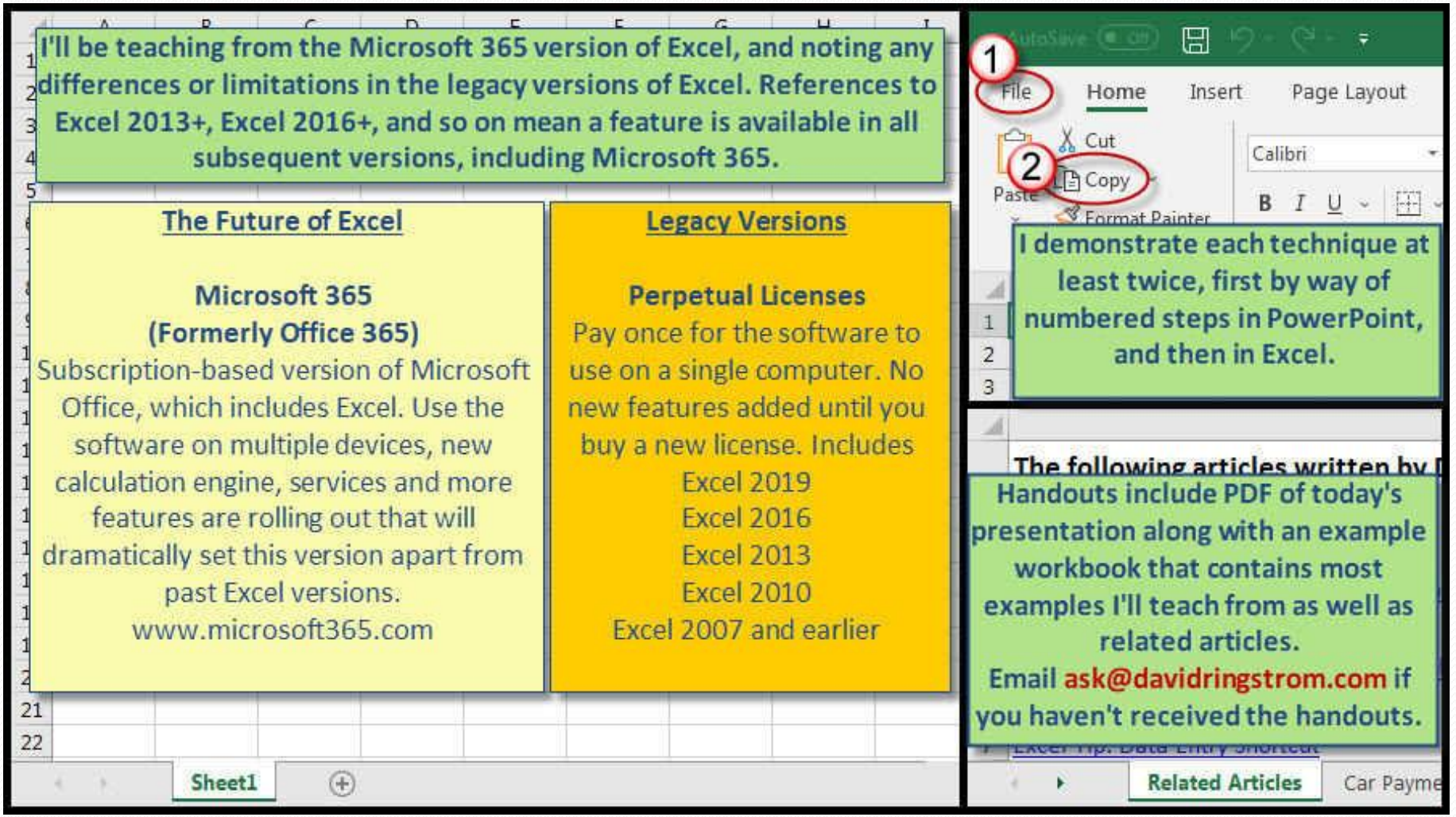
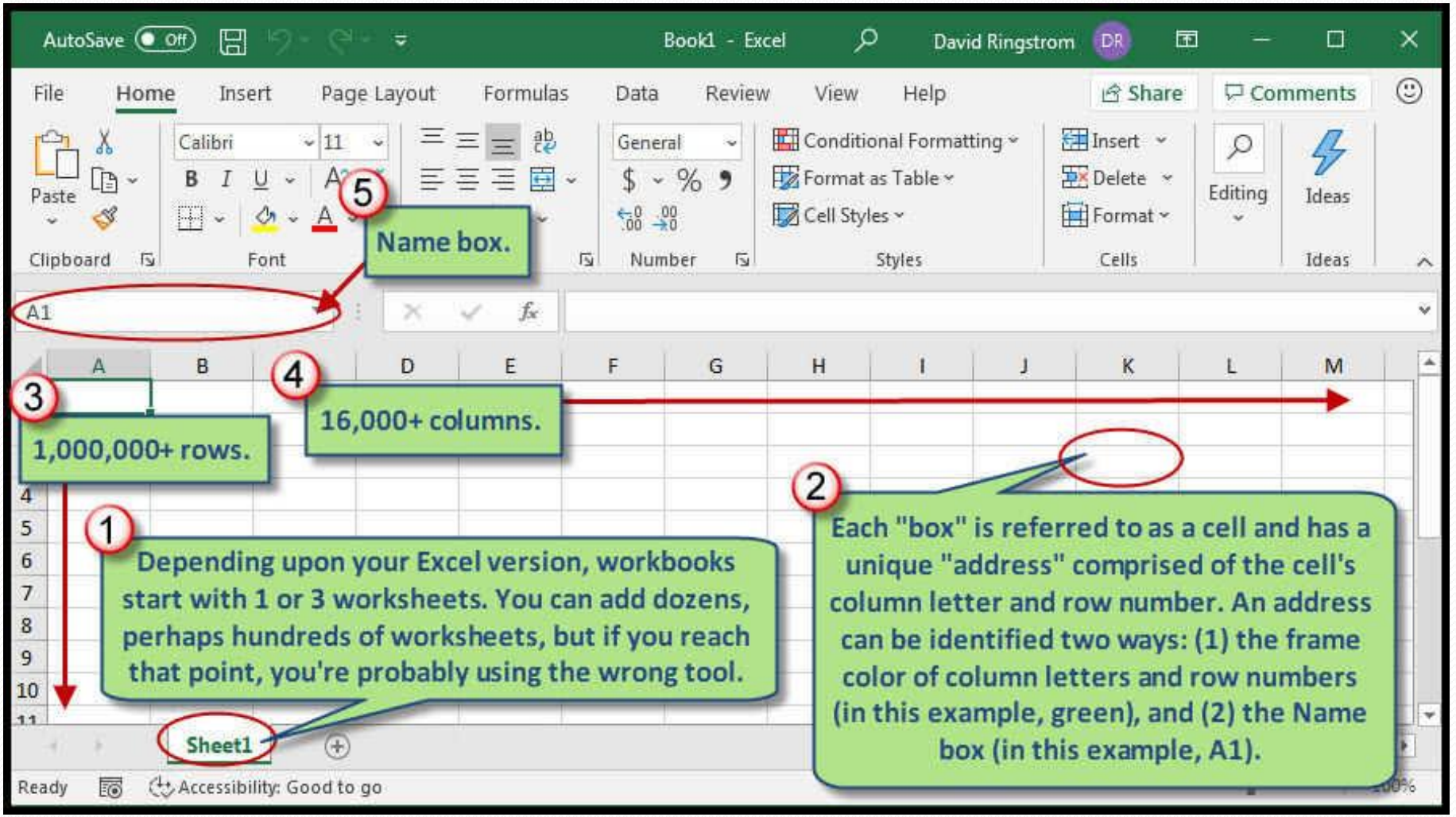
About the speaker:

David H. Ringstrom, CPA, is an author and nationally recognized instructor who teaches scores of webinars each year. His Excel courses are based on over 25 years of consulting and teaching experience. His mantra is “Either you work Excel, or it works you.” David offers spreadsheet and database consulting services nationwide.

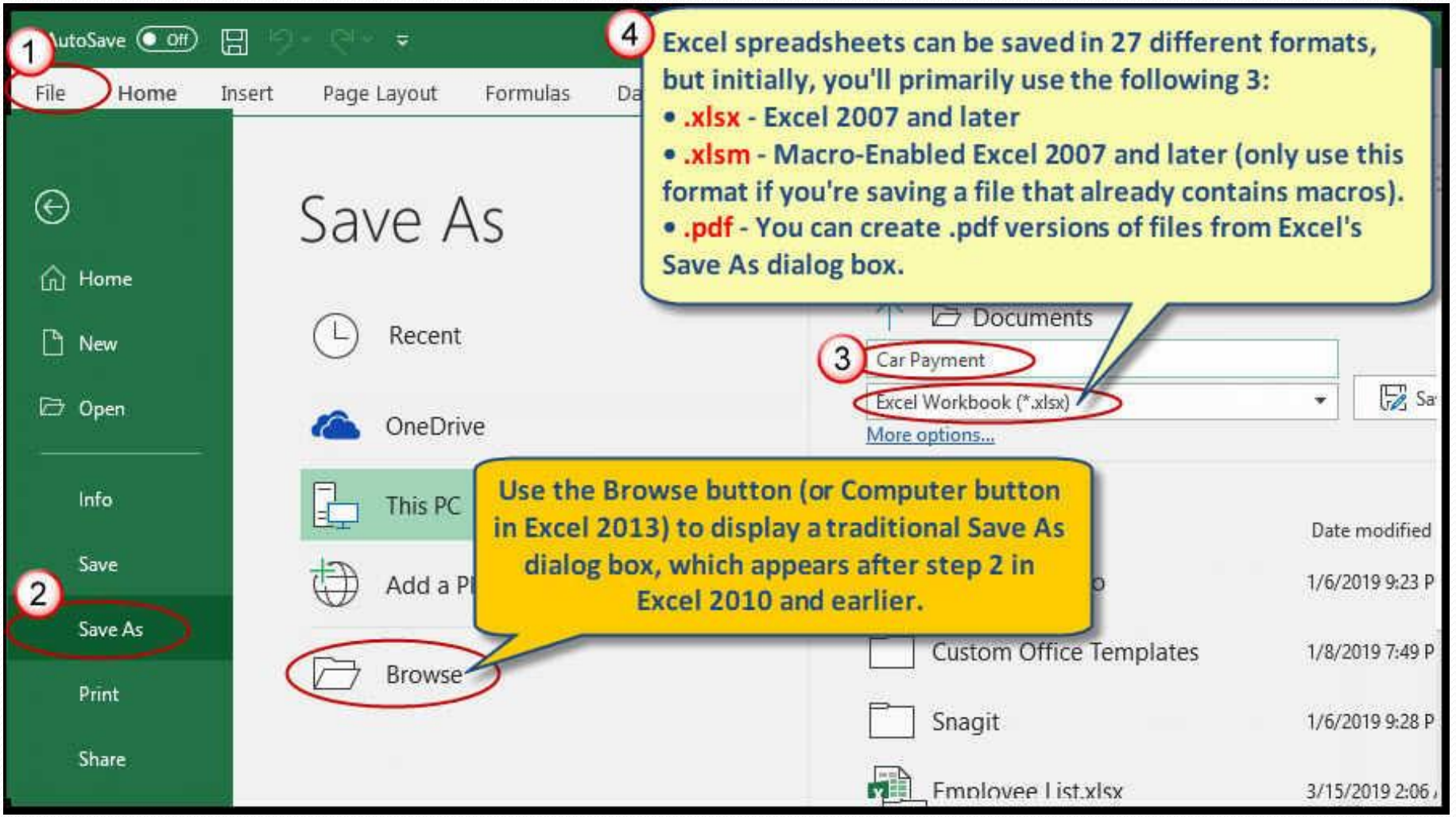
Excel Versions



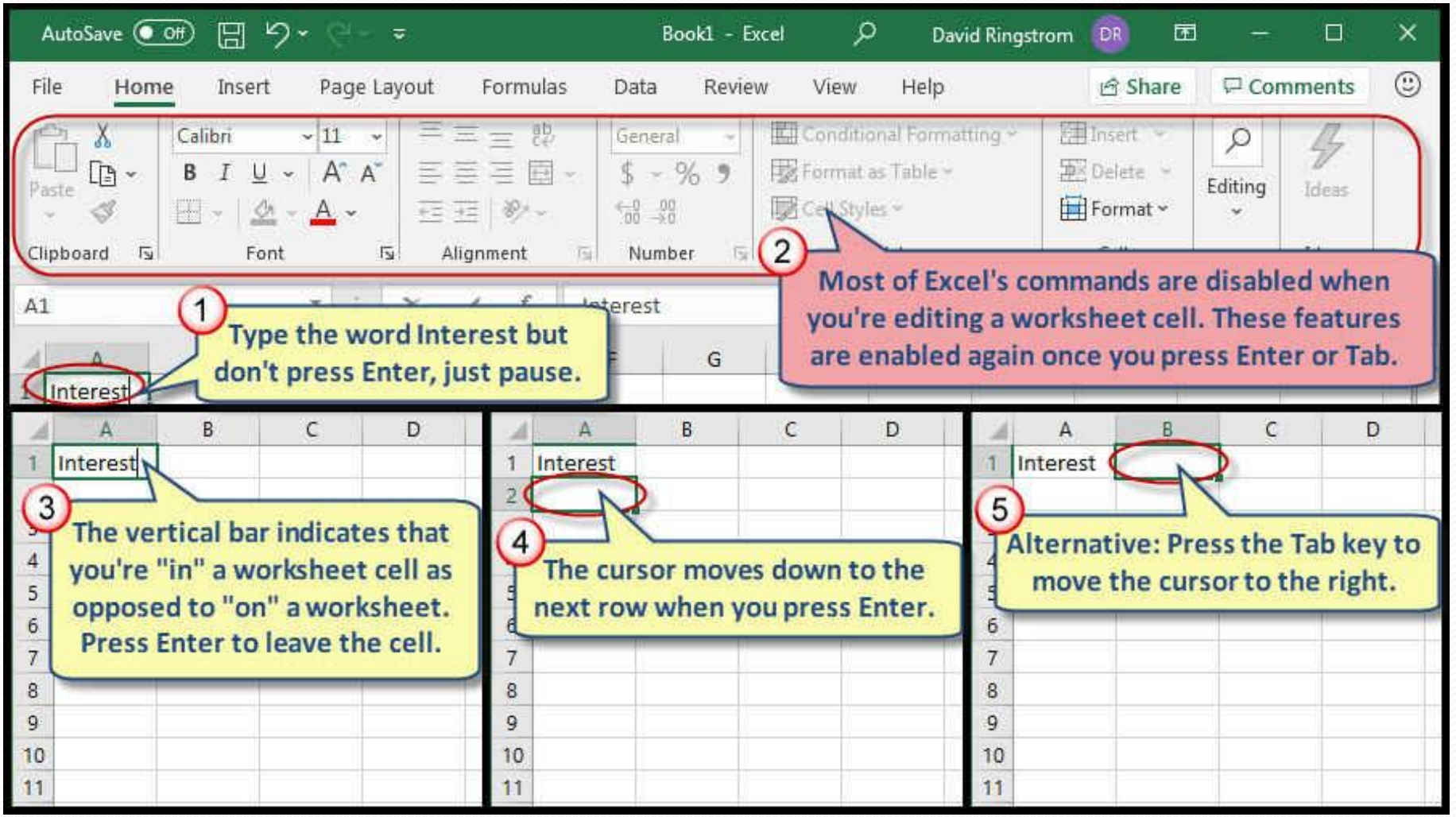
Getting Oriented in Excel



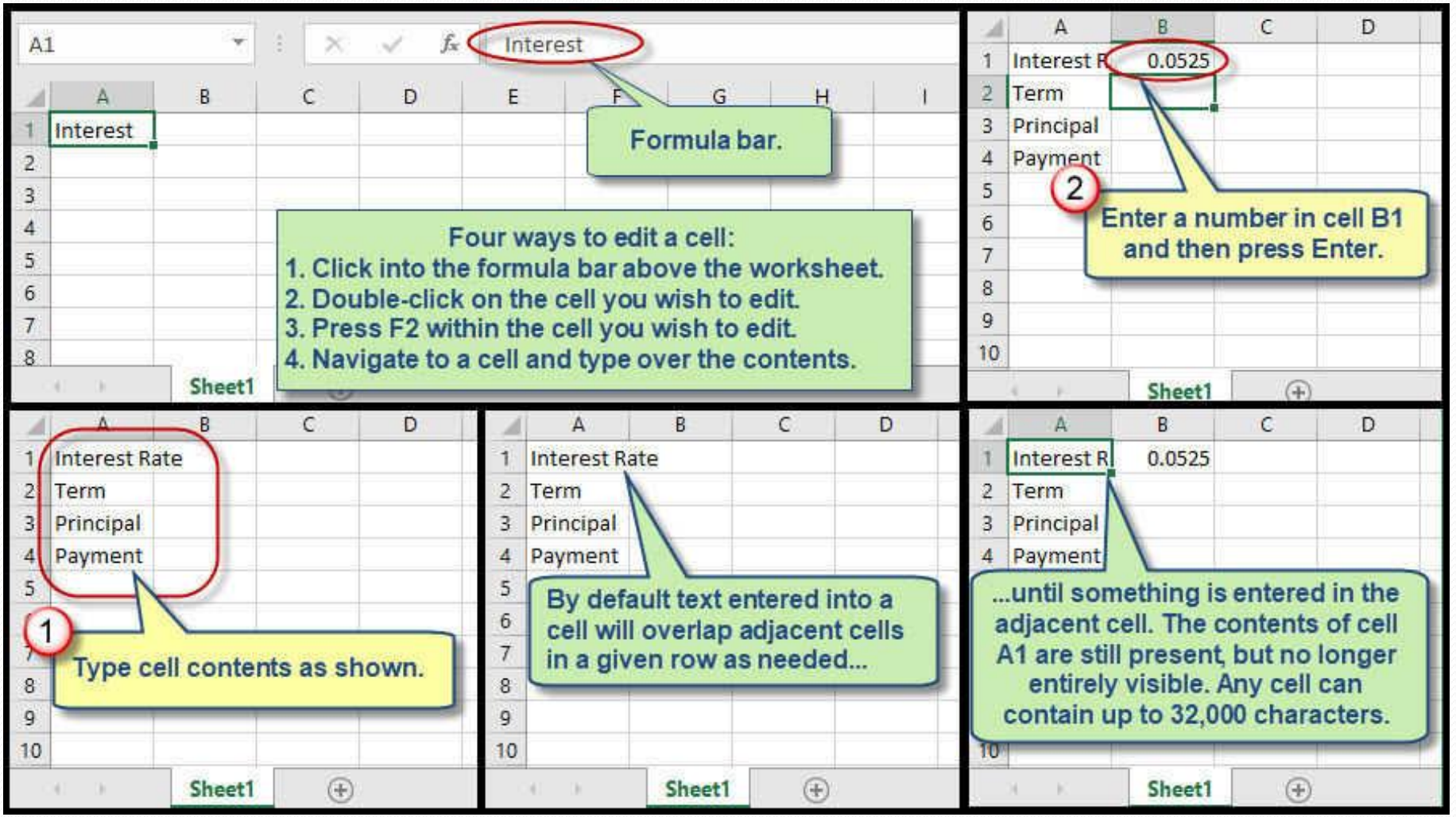
Saving Excel Files



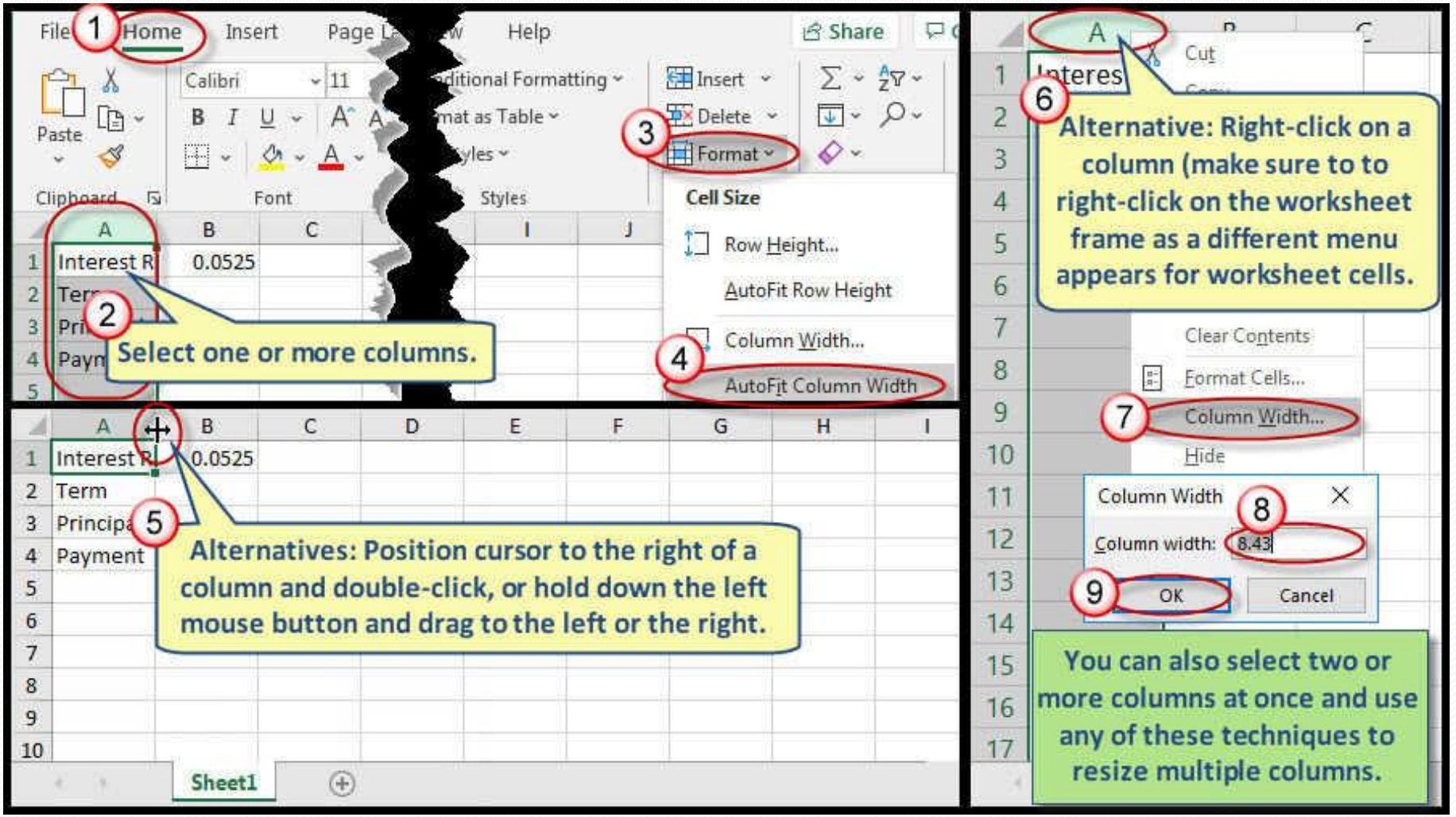
Working within a Cell



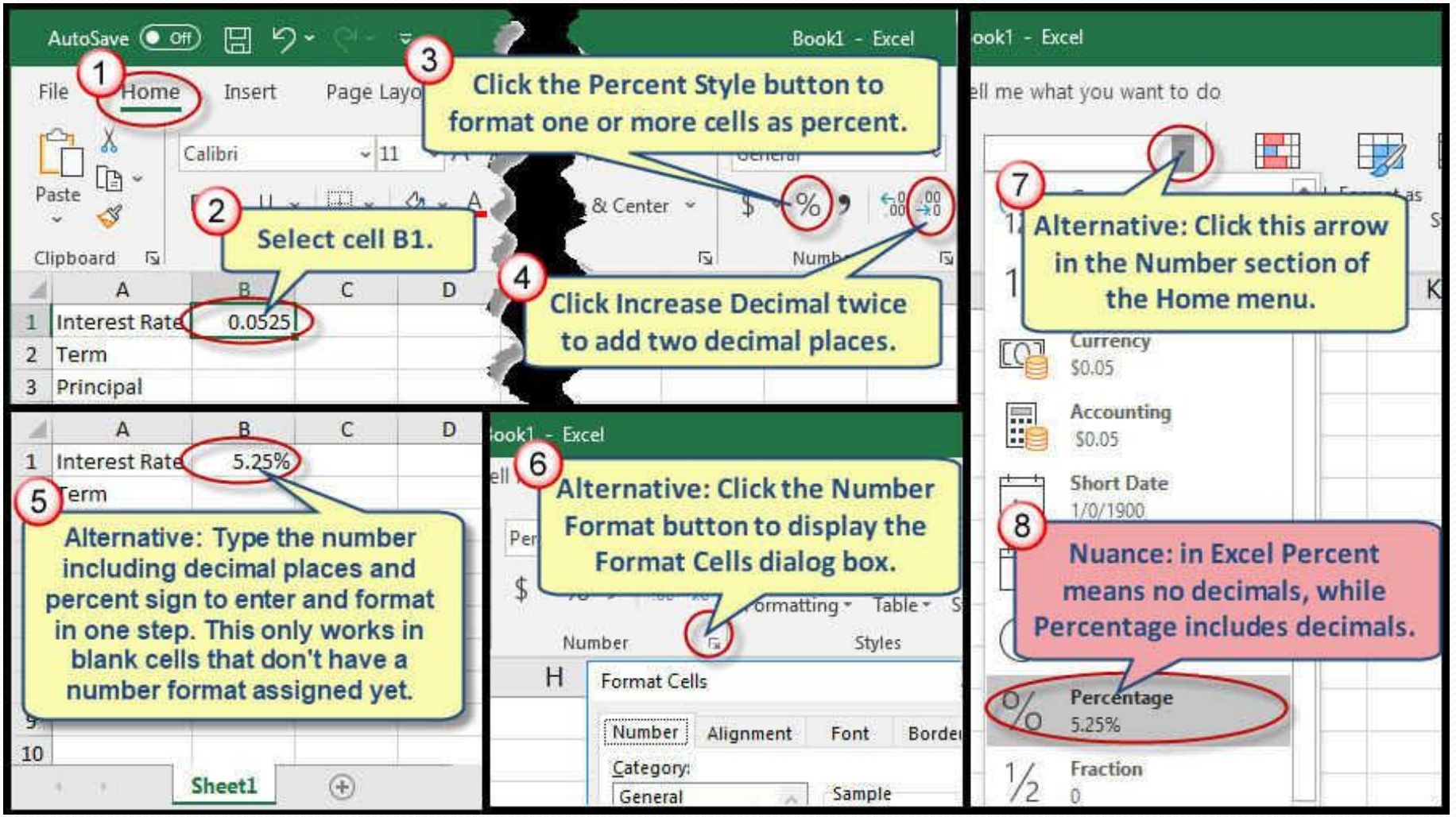
Entering Text into Worksheet Cells



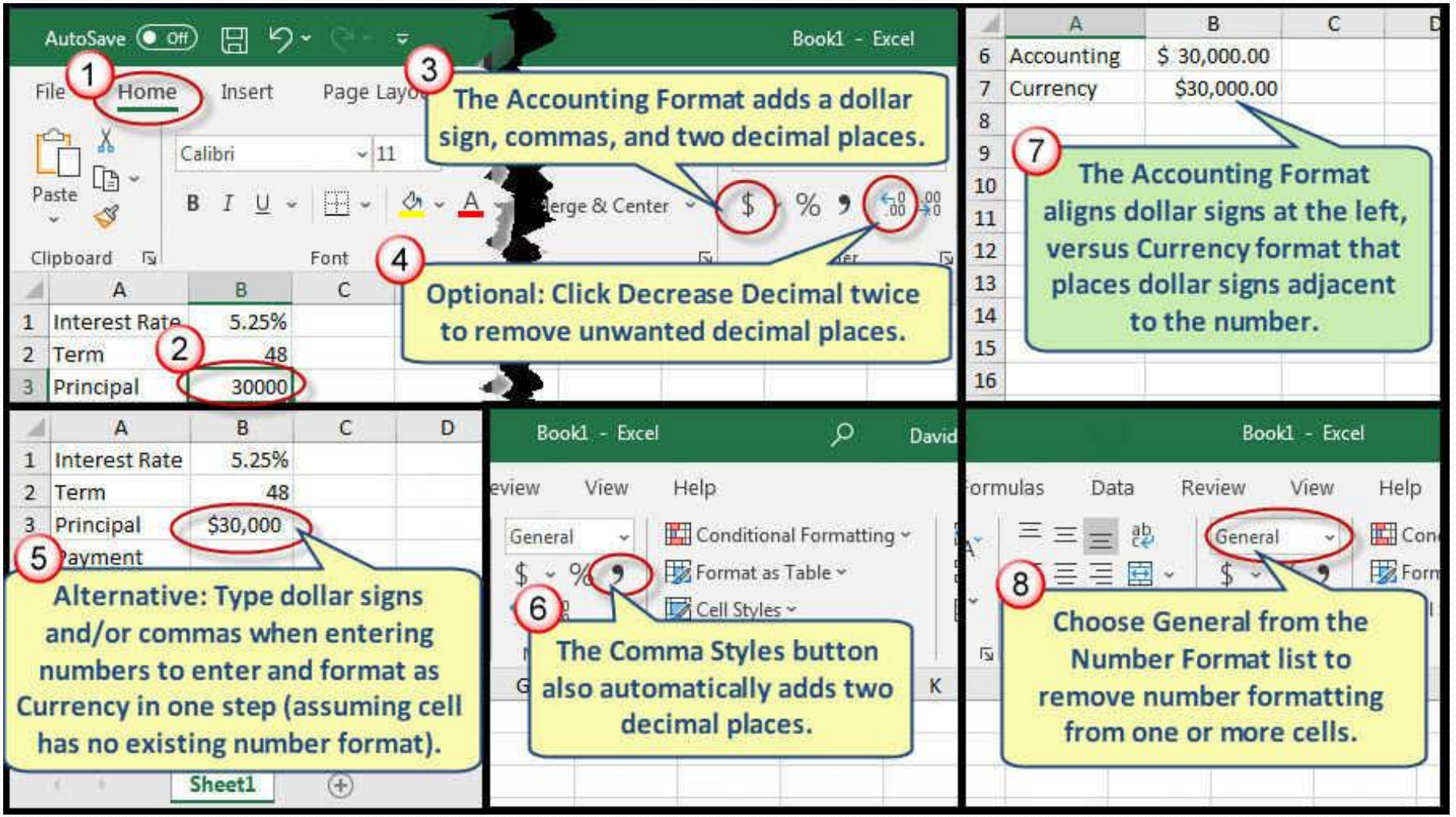
Managing Column Widths



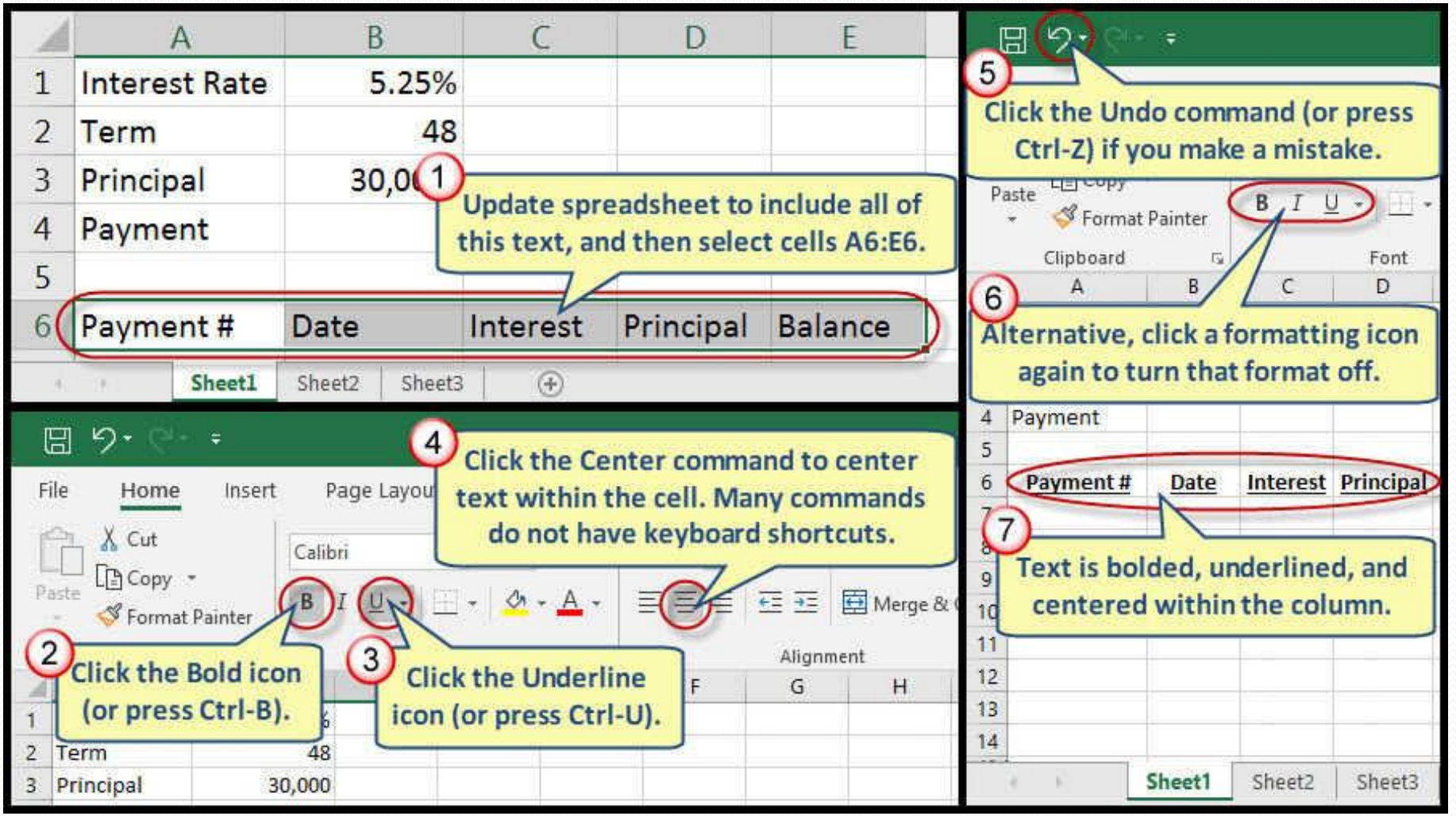
Formatting Percentages



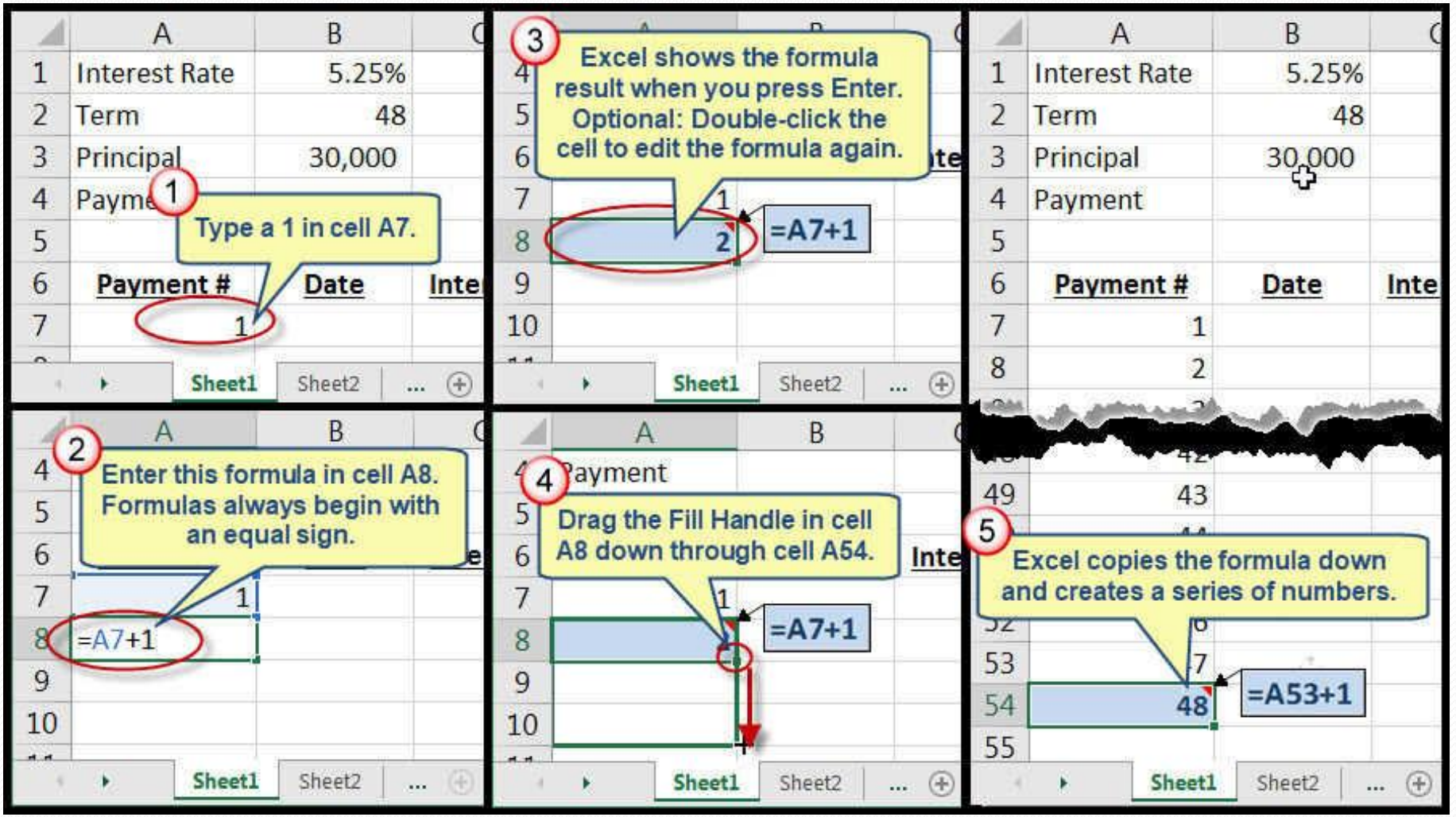
Formatting Numbers



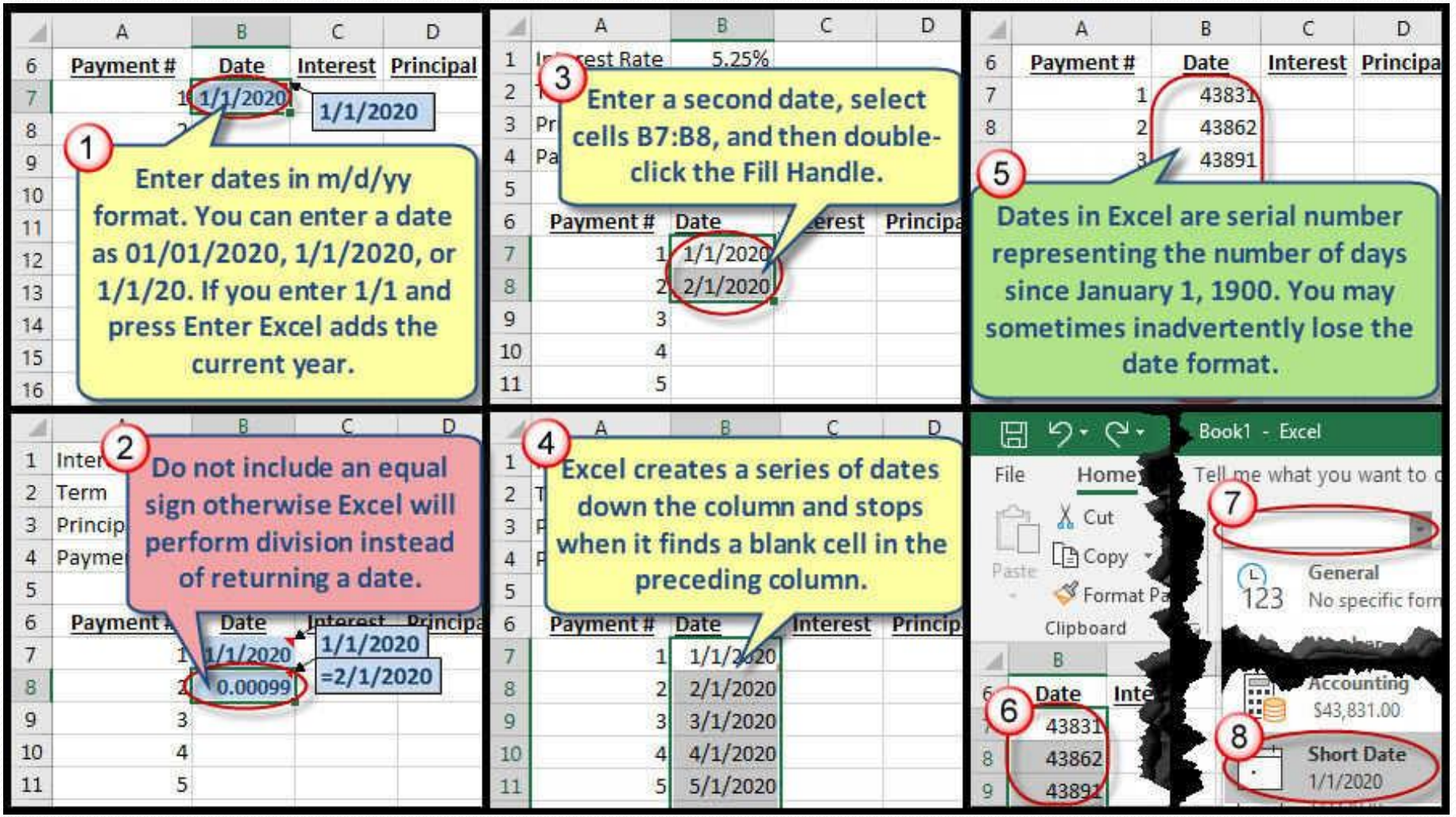
Formatting Worksheet Cells



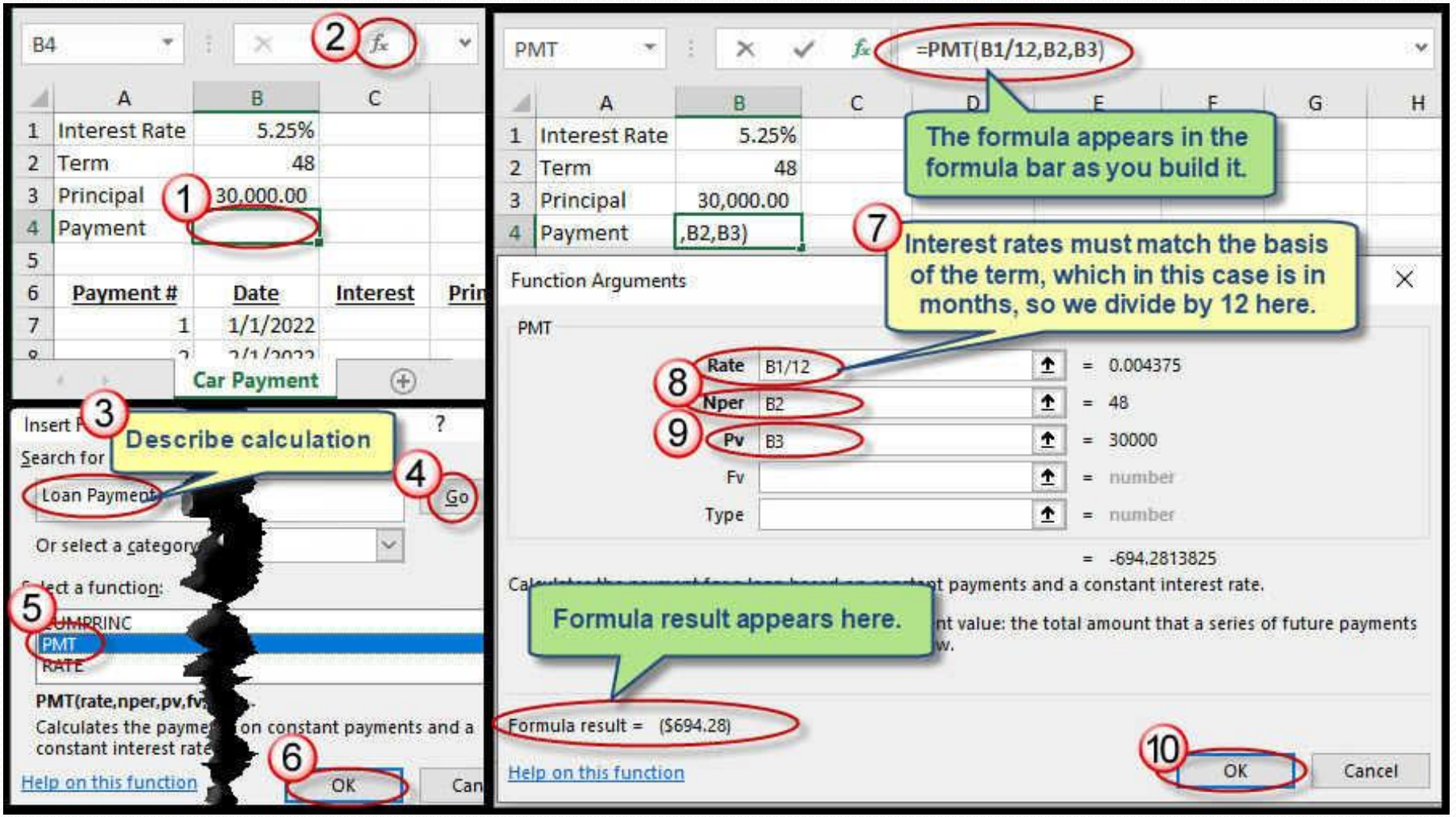
Copying Formulas



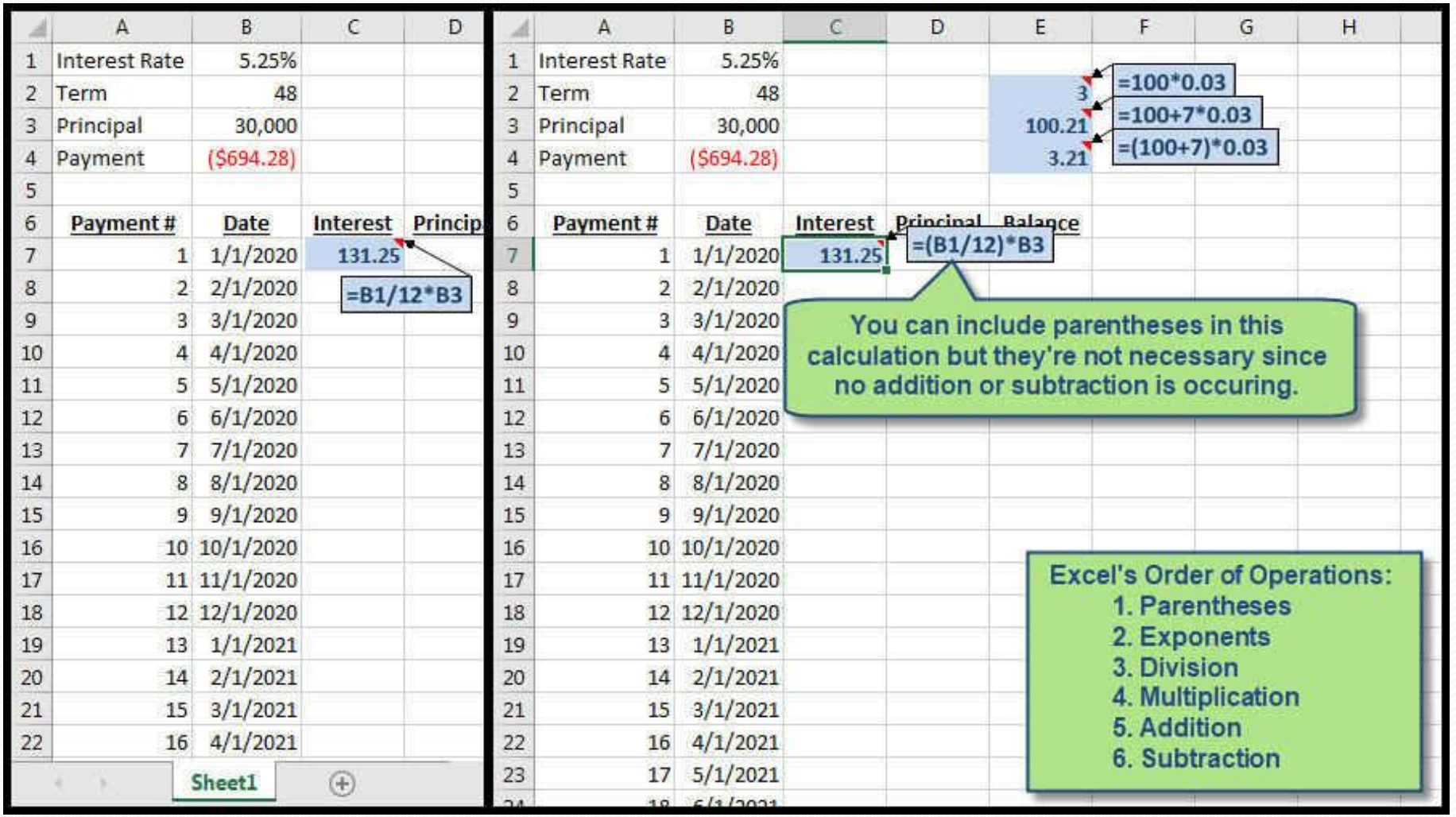
Entering Dates



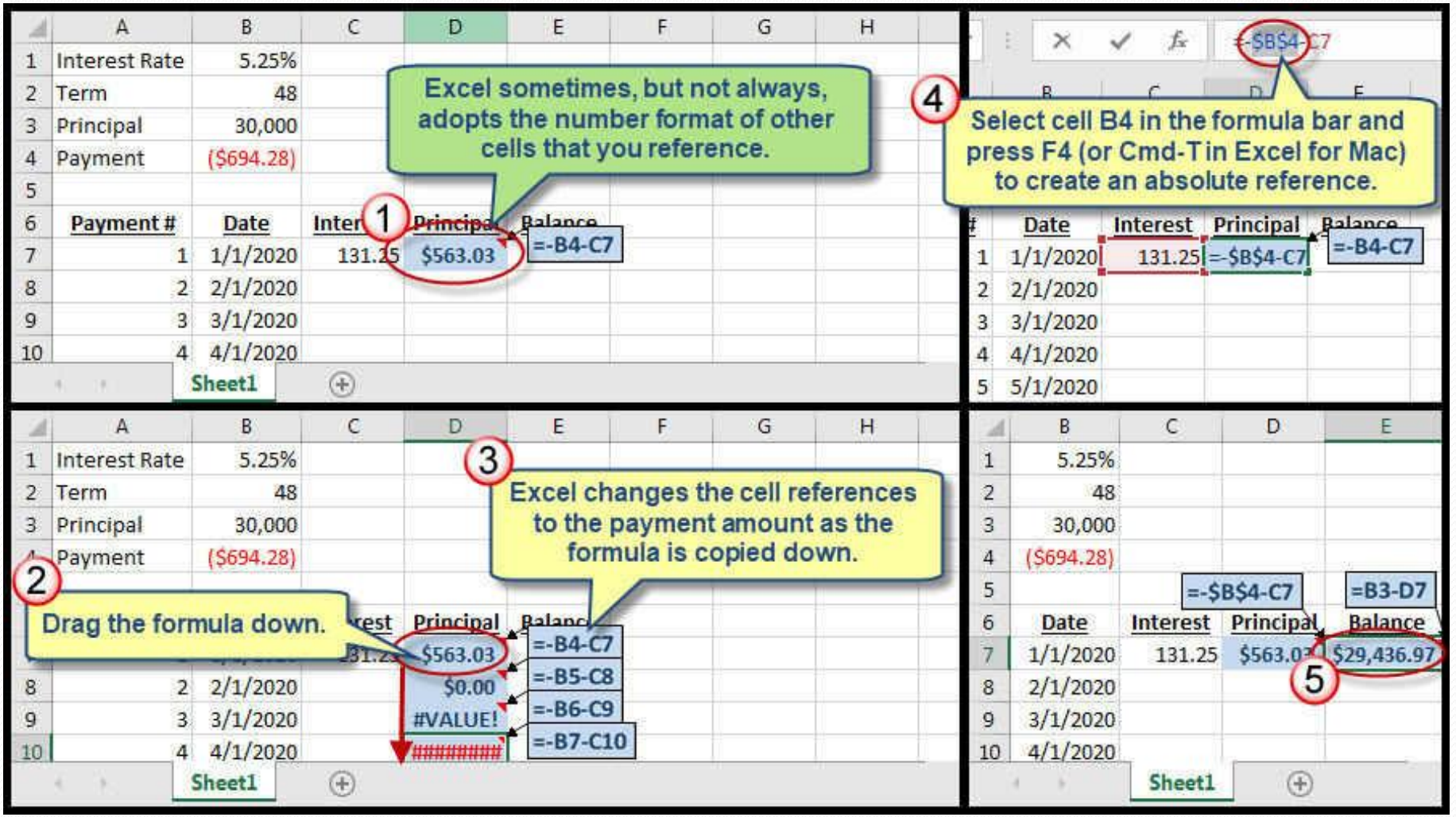
Calculating Our Loan Payment



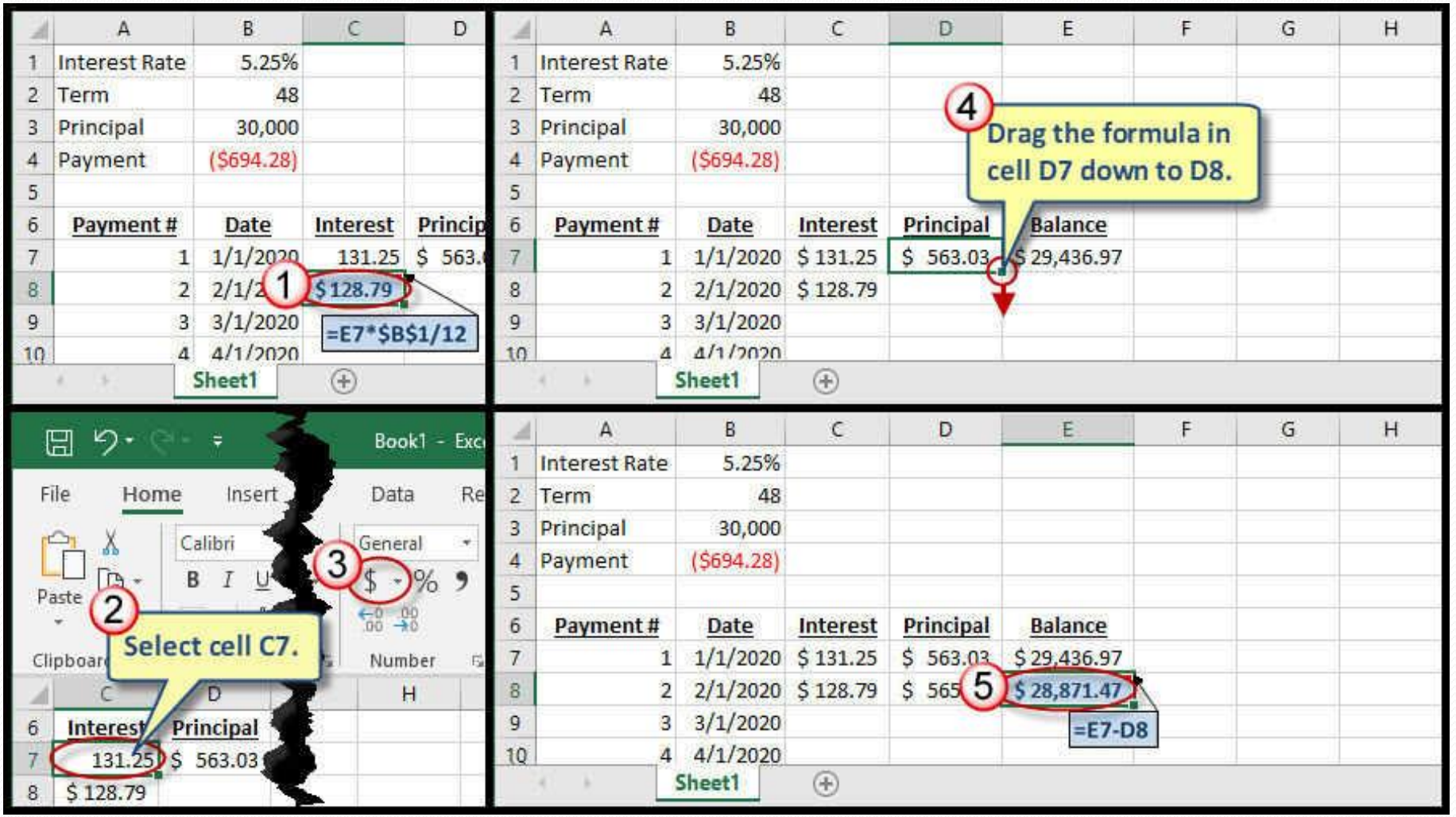
Excel's Order of Operations



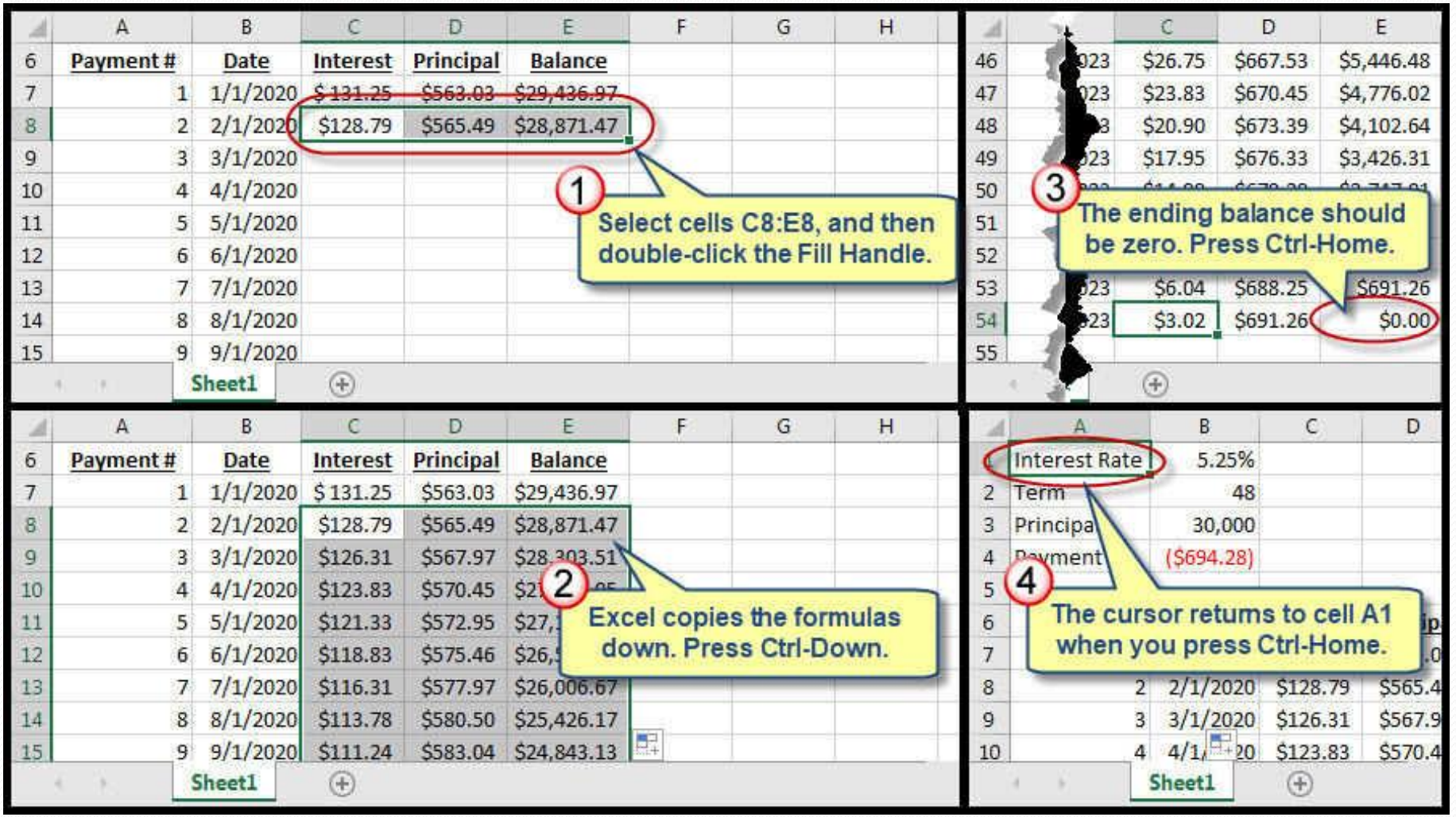
Use F4 to Toggle Absolute References



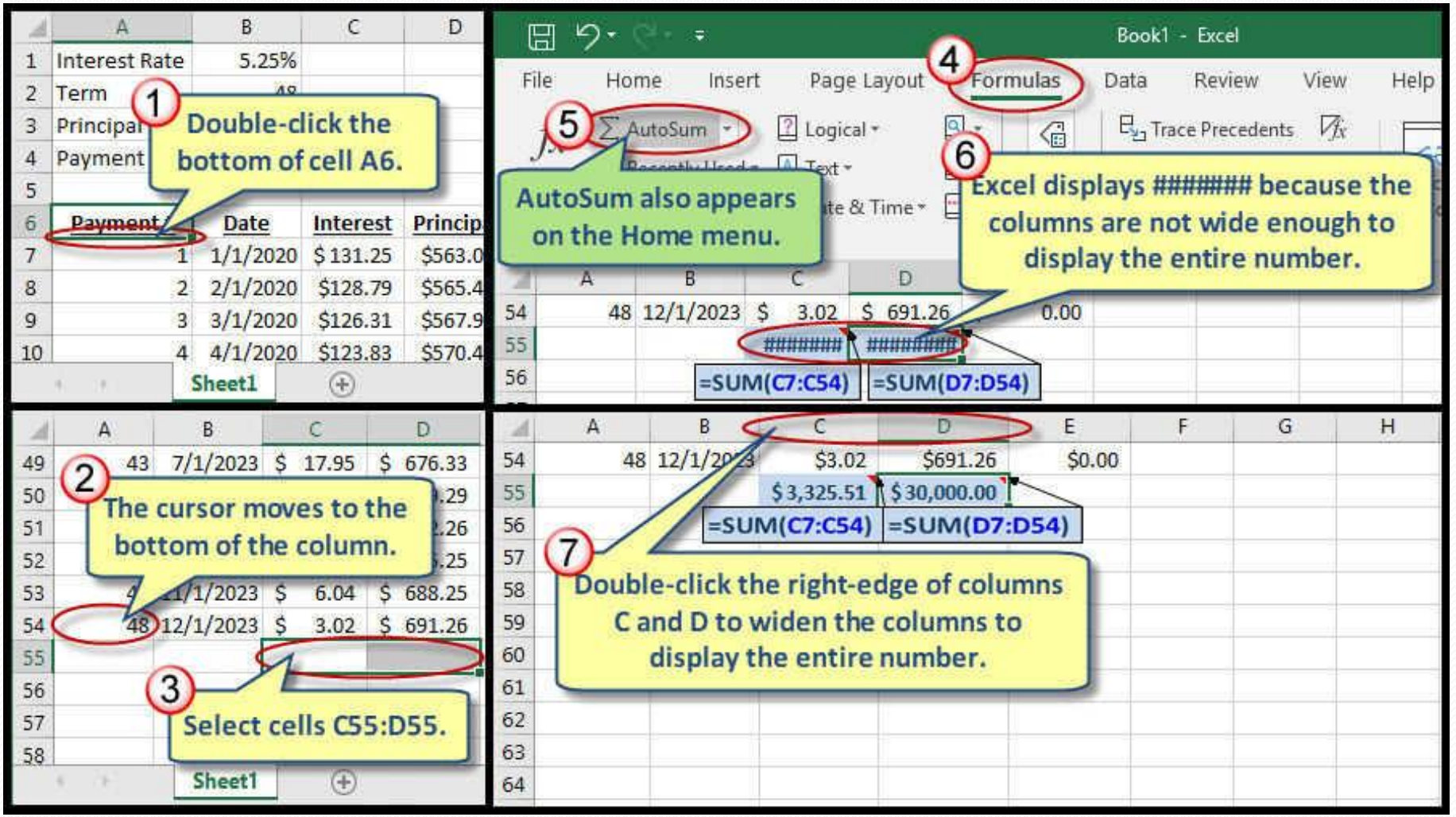
Copying Formulas



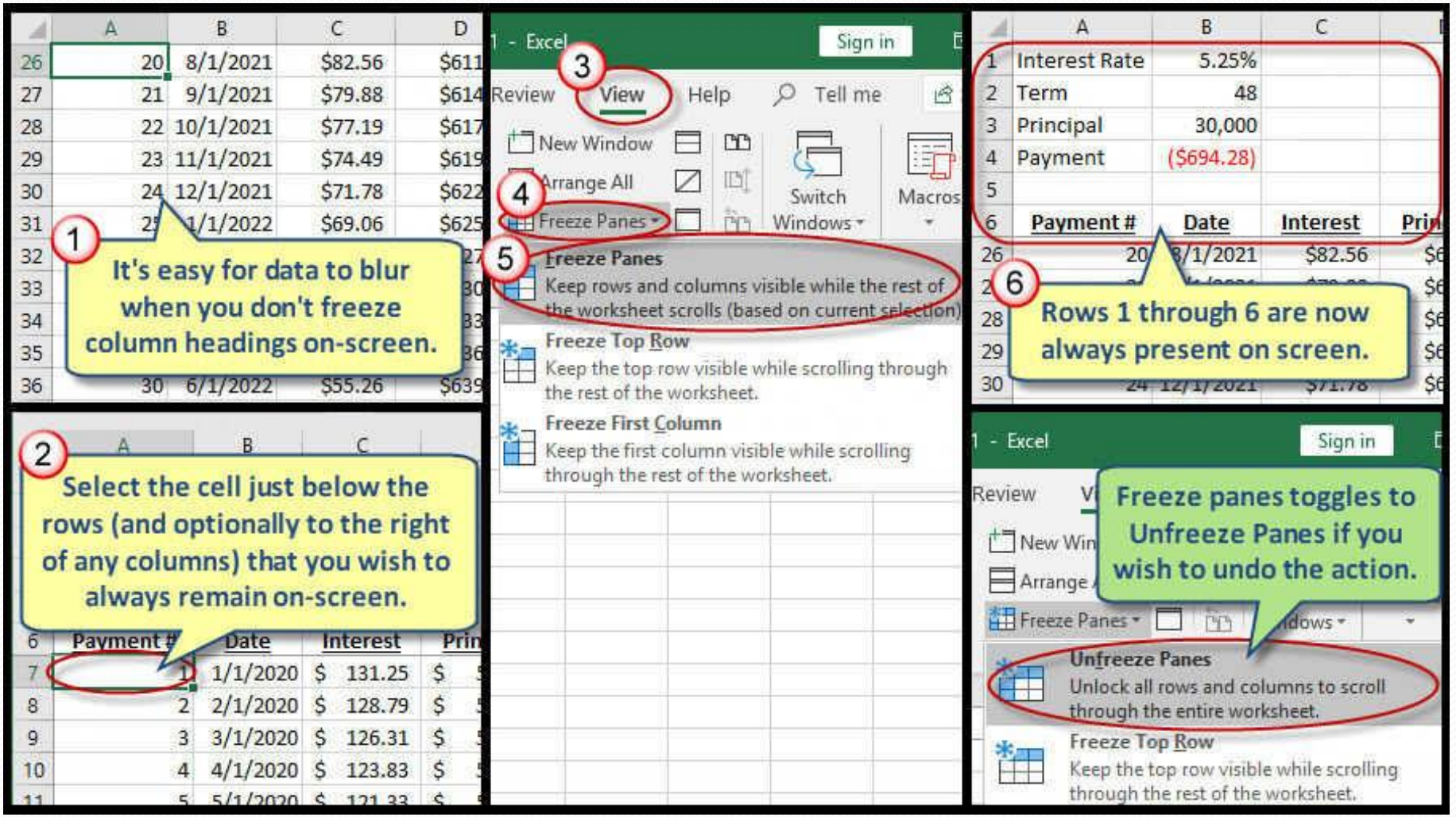
Verifying Our Work



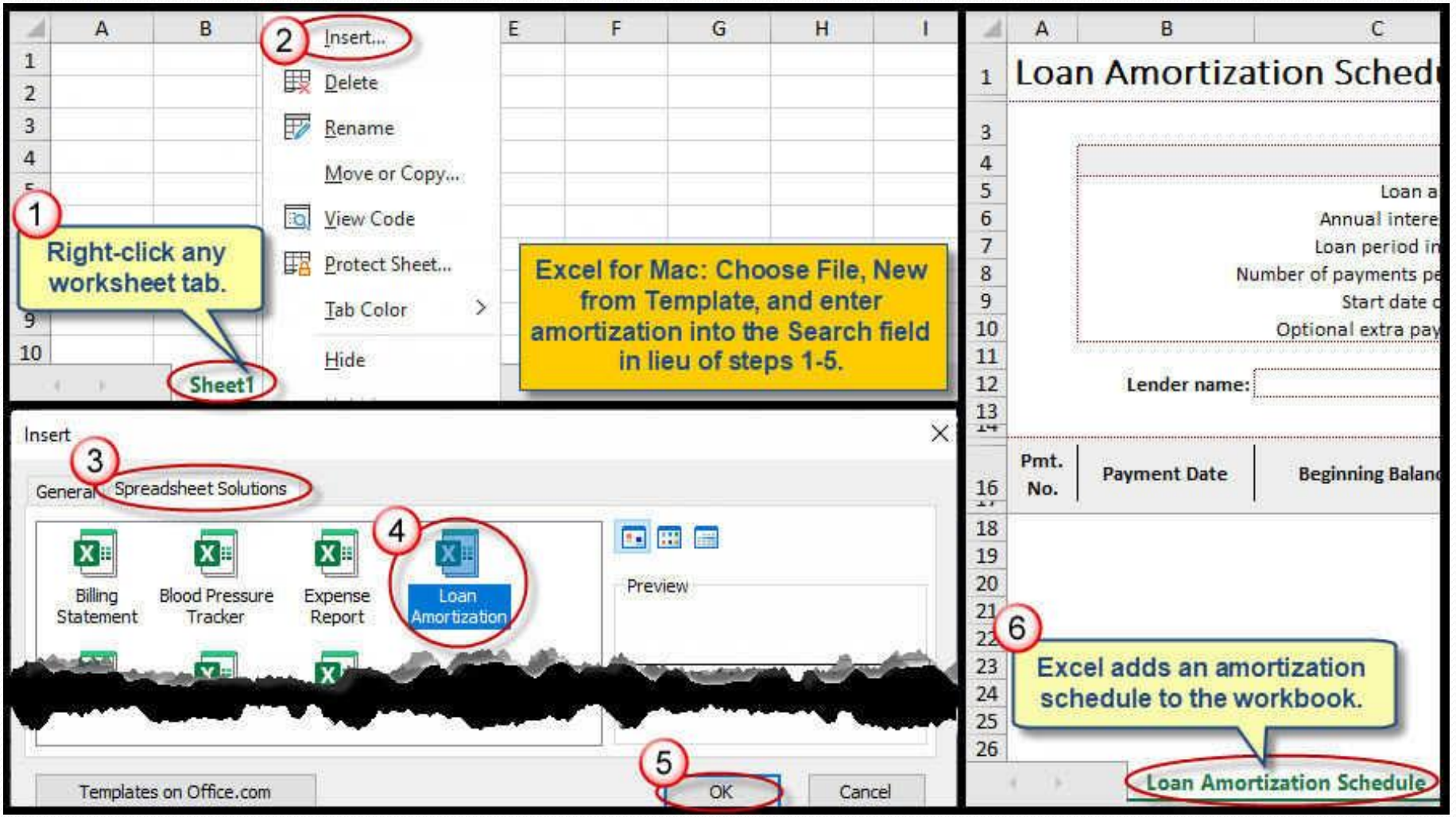
AutoSum Feature



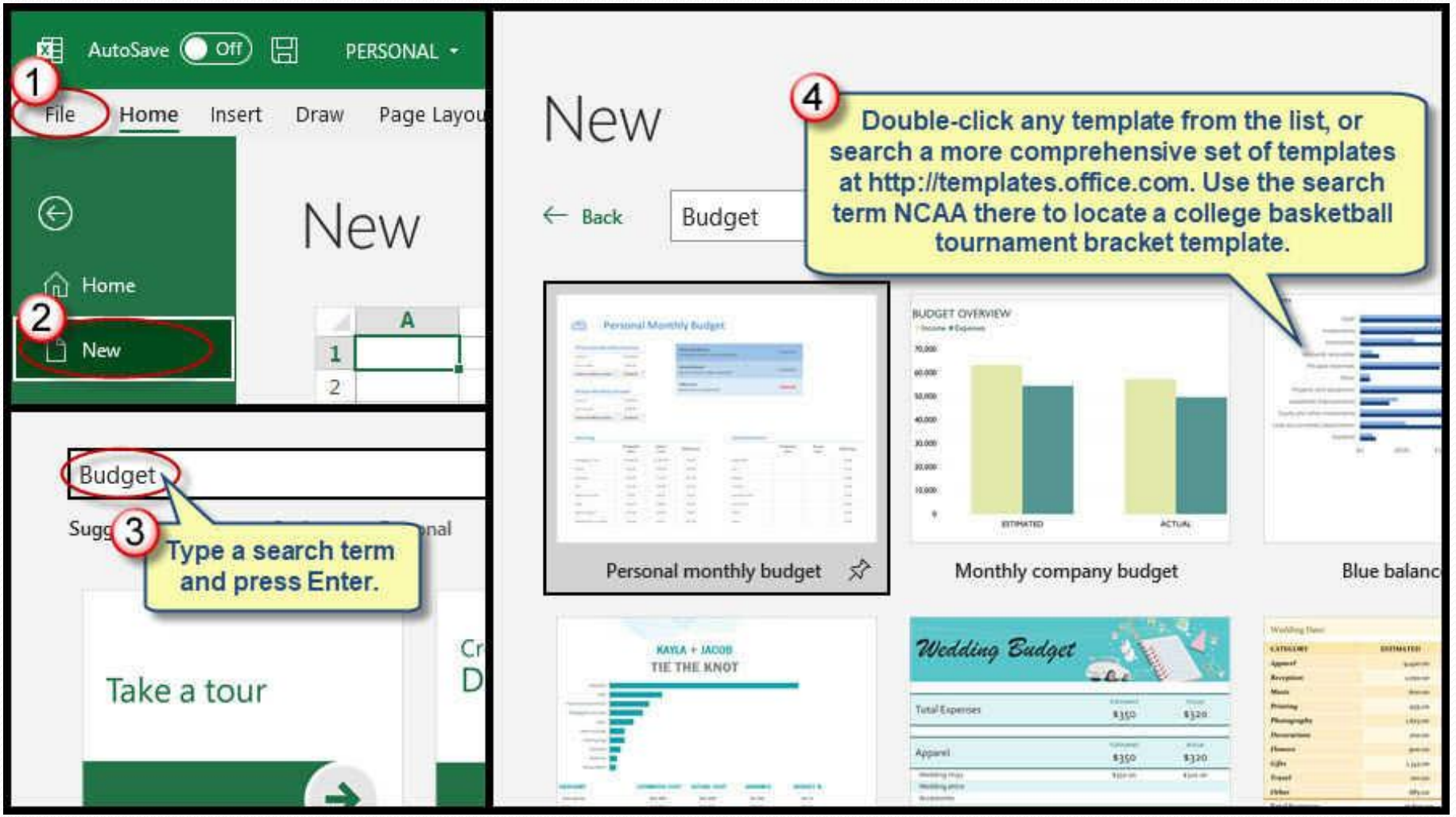
Freeze Panes Feature



Instant Amortization Schedule



Using Excel Templates



Thank you for attending!

I'm happy to hear from you. In particular let me know if you did not receive the handouts for this presentation.

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Is there something you were hoping to learn today but didn't? Please let me know. You can ask me anything about Excel.