

### What are the benefits of volunteering for HFMA?

Volunteering in HFMA helps develop skills that you may not have had a chance to develop in your career such as skills in leadership, healthcare knowledge and software related skills. Volunteering is an excellent opportunity to get to know other members of the Healthcare finance community in our area and beyond, and to make connections that will support you throughout your career. Other perks within include complimentary meeting registrations for HFMA programs and the Founder's award program.

#### How do I get started?

There are several ways to get started that include going to this link, <a href="http://hfmaregion8.org/greater-heartland-get-involved-volunteer-3/">http://hfmaregion8.org/greater-heartland-get-involved-volunteer-3/</a>, emailing the Greater Heartland Chapter at <a href="mailto:volunteer@hfmagreaterheartland.org">volunteer@hfmagreaterheartland.org</a> or by speaking to a current volunteer or officer.

### Will I be asked to do something I don't know how to do or am not comfortable with?

Perhaps. You can always say no or ask for training or support. The Greater Heartland Chapter is committed to having all our volunteers learn, grow and succeed!

# If I am on a committee and I am not a good fit for or I don't like it, is there anything I can do?

Absolutely! Send an email to <u>volunteer@hfmagreaterheartland.org</u>. Briefly explain the situation, confidentially if needed, and let us know you would like to be moved. If there is another committee you feel better aligned with, state that in the email too.

## If I sign up to do something and can't follow through, for personal or professional reasons, what do I do?

Please notify your committee chair at once. If you know of a substitute, please share that information with your committee chair.

### How much of a time commitment should I expect?

This will vary by committee depending on the responsibilities of the committee, how frequently the committee meets and the functions the committee performs. The committee may require you to be on site or perform functions that you can do at your home or office. You can send an e-mail to <a href="mailto:volunteer@hfmagreaterheartland.org">volunteer@hfmagreaterheartland.org</a> if you have any specific questions relative to a given committee.

#### Can I be on more than one committee at once?

We recommend being involved with one committee at a time particularly because the time commitment can vary by committee.

### Do some committees require me to be a Provider employee?

Most committees are open to HFMA members no matter where you work and do not require that you are from a specific type of organization for committee membership. Other committees may have sub committees focused on specific types of organizations (like Programming) and may require only provider membership. When you sign up, we do ask you to specify if you are from a provider and we will consider this in your assignment.

### How long a duration is a typical committee assignment?

Some committees have short term assignments or focus their work around one or two events that relates to a monthly or quarterly work commitment. Other assignments may last for entire chapter year (June 1-May 31) but there is often opportunity to "re-up" for a committee assignment if you are interested in serving more than one year. We recommend you e-mail <a href="mailto:volunteer@hfmagreaterheartland.org">volunteer@hfmagreaterheartland.org</a> if you have specific questions about any given committee.