

2022-23 Regional Executive Council – Annual Guidelines

Council Meetings	Charter Issue	Agenda
June 26, 2022 (in person meeting AC)	DCMSRE NominationOperationsOther Business	 Review annual award levels Prepare for Volunteer Leadership Meetings Chapter requirements due: Education Program Plan, Operating Budget, Chapter Success Plan, One HFMA Adoption Rate As needed topics to discuss
August 17, 2022 (conf. call)	 DCMS Volunteer Leadership Meeting Other Business 	 Chapter requirements due: Founders; Chapter Verification Form: board meeting schedule, by-laws review, website verification, LTC attendance Review Agenda for October Meeting Policy review – changes to existing policy and review of upcoming due dates, Adoption Rate of One HFMA As needed topics to discuss
September 21, 2022 (Conf. call)	 DCMS Volunteer Leadership Meeting Other Business 	 Chapter requirements due: financial review, 990 submitted, October meeting, quarterly reporting of education, quality evaluations, & networking, Chapter Success Plan due to Regional Executive LTC Evaluations & Volunteer Satisfaction Review final agenda, roles and responsibilities One HFMA As needed topics to discuss
October 16-18, 2022 (in person meeting Volunteer Leadership Meeting)	DashboardDCMSOther Business	 Establish next FY Chapter Dashboard goals and DCMS award levels Update on Chapter Success Plans Chapter requirements due: quarterly reporting of education, quality evaluations, & networking Meet with National Board on FPM's, DCMS, Chapter Success Plans and recommended Chapter Dashboard goals and DCMS award levels As needed topics to discuss
November 9, 2022 (Conf. call)	 Volunteer Leadership Meeting RE3 Nominations LTC Other Business 	 Readout of trends, best practices and/or concerns from Regional Business/Volunteer Leadership Meeting If need Finalize next FY Chapter Dashboard goals and DCMS award levels Start LTC Discussions As needed topics to discuss
January 25, 2023 (Conf. call)	DCMSLTCChapter LeadershipOther Business	 Prepare for LTC Chapter requirements due: quarterly reporting of education, quality evaluations, & networking Update on Chapter Success Plans, One HFMA As needed topics to discuss
February 22, 2023 (Conf. call)	DCMSOther Business	 Chapter requirements due: Leadership Roster LTC As needed topics to discuss
April 16, 2023 (In person meeting LTC)	 DCMS Annual Conference Volunteer Leadership Meeting Other Business 	 Chapter requirements due: LTC attendance Policy review – changes to existing policy and review of upcoming due dates Regional Executive Report Final update on Chapter Success Plans Agenda input As needed topics to discuss
May 2023 (Conf. call, if needed)	DCMSDashboardDashboardOther Business	 Chapter requirements due: quarterly reporting of education, quality evaluations, & networking Final Regional Executive Report Preliminary year-end update Review performance As needed topics to discuss